

1. The meeting was called to order at 6:30 pm.
2. The Pledge of Allegiance was led by Mayor Moser.
3. Roll Call: Trevor Black, Roger Ashmore, Judith Davis, Kevin Sair, and Mayor Moser were present. Legal Counsel was excused. Rod Mills of Ensign Engineering was present. April Ruesch was present. Chief Louie Ford and Jack Davis were present. Town Clerk, Nathan Bronemann, took minutes.
4. Declarations of conflict of interests.  
None stated.
5. Public Comments

Gloria Charles asked what the plan was with the roads.

Mayor Moser said that once the water project work was finished the roads would be put back to the previous condition or better with road base material.

Jack Davis said he spent two hours to clean his car, but he said he understood that he needed to be patient.

Michelle Snook said she was very grateful for the work being done.

Gary Wellin said it would be nice if slow traffic signs were added after the roads were fixed to keep the road conditions in good shape.

Motion made by Kevin Sair to close public comment. Roger Ashmore seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

6. Report on Annual Financial Statements – Hinton Burdick, CPAs and Advisors

McKay Hall presented the 2014 annual statements to the Town Council. He said they had issued a clean or unqualified opinion meaning that everything reported was materially accurate. He said that they found the Town to be in compliance with State requirements. He said there were two findings and recommendations. He said they had offered recommendations on how to improve the segregation of duties. He said there was a finding with regard to the cash available with the special service district. He explained the statements contained in the report. He said the total net position at year end was \$233,702. He said tax revenues had roughly doubled since 2009. He said the trend was that the revenue was slightly in excess of the expenses from years past.

Mayor Moser asked that the acceptance of the financials be added to the next agenda.

7. Discussion and possible action on rescheduling the public hearing for CDBG funding

Mayor Moser said that due to a typographical error on the published notice, the hearing needed to be rescheduled.

Motion made by Mayor Moser to schedule a public hearing on January 15, 2015 at 6:30 pm. Trevor Black seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

8. Discussion and possible action on Ordinance 2014-04, Granting an electric utility franchise and general utility easement to Rocky Mountain Power

Mayor Moser said the attorney was still working in this item.

Motion made by Kevin Sair to continue this item until next meeting. Roger Ashmore seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

9. Report on potential tractor-pull event in Apple Valley

Mayor Moser said the attorney needed a copy of the actual insurance policy with terms and limits stated. He said the attorney would also draft a liability waiver for participants to sign. Mayor Moser asked the council if they would be okay including the event in next year's Founder's Day. They were all in support of allowing the event to take place at that time.

Motion made by Kevin Sair to move this item to the community events committee to work out the details. Judith Davis seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

10. Discussion and action on Resolution 2014-16 appointing a Town Youth Council member

Mayor Moser read the resolution appointing Robert Campbell, Jr. to the Town Youth Council.

Motion made by Roger Ashmore to approve Resolution 2014-16. Judith Davis seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Robert Campbell introduced himself.

11. Discussion and action on creating a committee to conduct required income survey for CDBG funding

Mayor Moser said a door-to-door survey needed to be conducted in order to qualify for funding. He asked for community volunteers to help conduct the income survey.

Rod Mills said that they would like to conduct the income survey not only for the CDBG funding, but also for the water project, to be able to qualify for more grant money in the future. He said the survey needed to be conducted in early January to meet deadlines.

Roger Ashmore volunteered to help conduct the survey.

Mayor Moser said Ensign Engineering had also volunteered to help.

Motion made by Mayor Moser to place this item on the next agenda to form the committee. Roger Ashmore seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

12. Discussion and action on property purchase agreement for Gateway project with Nations Oil and Gas, LLC

Mayor Moser said this company, located in Salt Lake City, was in negotiations to purchase the gas station and surrounding property. He said as part of the gateway, the Town wanted to obtain the property adjacent to the gas station where the mail boxes were located for a new post area and power

substation. He read the proposed agreement between the Town and Nations Oil and Gas, LLC under which the Town would pay \$10 for the 3.5 acre parcel of land.

Motion made by Mayor Moser to permit himself to enter into the agreement on behalf of the Town pending legal review. Judith Davis seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

13. Reports from Town Council members on assignments

Dale Kingsley reported that the mosquitoes were currently hibernated. He said the mosquito abatement district was still trying to buy a new truck. He said the needed to establish a purchasing policy.

14. Report and recommendation from the Planning Commission

Nothing to report.

15. Report and recommendation from the Big Plains Water and Sewer SSD

Mayor Moser said the SSD had approved an agreement with Nations Oil and Gas, LLC to purchase the wells and water rights currently owned by Little Creek Dev., LLC in exchange for selling prepaid impact fees at \$6,000/each in the sum of 25 per year.

16. Report and recommendation from the Community Events Committee

Judith Davis said they were looking forward to the Chili Cook-off and the Independence Day celebration. She said they had discussed the purchase of new equipment and involving the Town Youth Council.

17. Report from the Fire Department

Louie Ford said they had a youth program and that they would accept anyone 17 and older to serve on the department.

18. Report and recommendation from the Code Enforcement Officer  
See attached.

19. Report and recommendation from Emergency Management  
See attached.

20. Roads Report and consideration of continuing improvements

Nothing new to report.

21. Report from the Youth Town Council

Zach Sair reported that they had completed their first assignment in which they did a presentation at the Town volunteer dinner. He also welcomed their new member.

22. Consent Calendar - Income and Expenses - Town Treasurer

Motion made by Kevin Sair to approve the consent calendar. Roger Ashmore seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

23. Consider approval of minutes:

- a. December 4, 2014 Regular Meeting Minutes  
Motion made by Roger Ashmore to approve the December 4, 2014 regular meeting minutes. Trevor Black seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

#### 24. Announcements

Mayor Moser wished everyone a merry Christmas and a prosperous new year.

#### 25. Request for a closed session

None requested.

#### 26. Adjournment

Motion made by Roger Ashmore to adjourn the meeting. Trevor Black seconded the motion. Vote: Trevor Black-yes, Roger Ashmore-yes, Judith Davis-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Meeting adjourned at 7:43 PM.

Date approved: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Nathan Bronemann

\_\_\_\_\_  
Richard Moser

#### **December 18, 2014 CODE ENFORCER'S REPORT TO TOWN COUNCIL**

Since Nov. 20, 2014:

I've worked on a couple of building code violations and will follow up on them.

If anyone has a complaint regarding a code violation please come into the town office and fill out a complaint form. I will then check the codes, then the property to see if they are in compliance. If they are not I will start the process to bring them into compliance.

Thank you,

April Ruesch

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#### **EMERGENCY MANAGEMENT REPORT December 18, 2014**

I attended the NIMS ICS-300 class on Nov. 20th, 21st & 22nd. I have already taken the course, but will be taking it again because I'm required to take a FEMA training for the EMPG grant.

I'm working on the EMPG 4th quarterly report and the application for next year. I'll be meeting with the county Emergency Manager on Dec. 30th, to find out how to do it on the Web EOC, and also to make sure I've completed all the requirements for to qualify next year.

(IMPORTANT Reminder all town officials, workers and firemen are required to take NIMS courses, 100 & 700. It is also recommended that town officials take ICS-G402. We need your cooperation. The more people trained, the better prepared we will be. Outside help will not always be available and able to get to us. (If you need assistance let me know. THIS will need to be done to continue getting the grant.)

Thank you,

April Ruesch